

Marina Coast Water District

District Offices  
11 Reservation Road  
Marina, California

Special Board Meeting  
January 4, 2011  
7:30 p.m.

**Minutes**

1. Call to Order:

Vice President Lee called the meeting to order at 5:30 p.m. on January 4, 2011.

2. Roll Call:

Board Members Present:

Bill Lee – President  
Dan Burns – Vice President  
Howard Gustafson  
Jan Shriner

Board Members Absent:

Ken Nishi

Staff Members Present:

Jim Heitzman, General Manager  
Lloyd Lowrey, Legal Counsel  
Carl Niizawa, Deputy General Manager/District Engineer  
Jean Premutati, Management Services Administrator  
Kelly Cadiente, Director of Administrative Services  
Evelina Adlawan, Water Quality Manager  
Rich Youngblood, Conservation Coordinator  
Suresh Prasad, Director of Finance  
James Derbin, Operations and Maintenance Superintendent  
Paula Riso, Executive Assistant/Board Clerk

Audience Members:

Bob Holden, MRWPCA  
Dave McCall, Marina Resident  
Robin McCall, Marina Resident

3. Pledge of Allegiance:

President Lee led everyone present in the pledge of allegiance.

4. Oral Communications:

No comments.

5. Action Item:

- A. Consider Adoption of Resolution No. 2011-01 to Approve Amendment No. 3 to the Professional Services Agreement with RMC Water and Environment for Continued Program Management and Engineering Services for the Regional Water Supply Project:

Mr. Jim Heitzman, General Manager, introduced this item explaining that there are funds still available and this Amendment was only extending the contract by one month.

Director Burns made a motion to adopt Resolution No. 2011-01 to approving Amendment No. 3 to the Professional Services Agreement with RMC Water and Environment for continued Program Management and Engineering Services for the Regional Water Supply Project. Director Gustafson seconded the motion. The motion was passed.

Director Gustafson	-	Yes	Vice President Burns	-	Yes
Director Nishi	-	Absent	President Lee	-	Yes
Director Shriner	-	Yes			

6. Director's Comments:

Director Shriner inquired on the process for putting an item on the agenda. Mr. Heitzman answered that the request needed to be in writing at least 17 days before the meeting date. The Director will be contacted if clarification on the item is needed.

7. Adjournment:

The meeting was adjourned at 5:34 p.m.

APPROVED:

  
William Y. Lee, President

ATTEST:

  
Jim Heitzman, General Manager